

Order Date	Invoice Number

IMPORTANT INFORMATION

We cannot accept return items that have been personalised with embroidery or printing.



RETURNS FORM

PLEASE INFORM PENGUIN UNIFORM OF YOUR INTENTION TO RETURN YOUR GOODS BY EMAIL WITHIN 14 DAYS

QTY	PRODUCT NAME	SIZE	REFUND (please tick)	REASON CODE	EXCHANGE (please tick)	NEW SIZE	NEW COLOUR	REASON FOR RETURN
								<ol style="list-style-type: none"> 1. Doesn't fit properly 2. Doesn't suit me 3. Arrived too late 4. Incorrect Item received 5. Parcel damaged on arrival 6. Ordered more than one size 7. Looks different to image on site 8. Item faulty 9. Poor Quality

Please complete the form and return it to us with the items using the pre-printed returns label below. All postal charges are at the cost of the customer and we recommend using registered post. If an exchange or replacement is required an email will be sent when the goods are dispatched. If an item is out of stock we will issue a refund and send an email notification. Refunds can take up to 10 days to show in your account. If you have any questions please refer to www.penguinuniform.com/returns



<p>Customer Returns Penguin Uniform Unit 2.2 Barnwood Point Corinium Avenue Gloucester GL4 3HX</p>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 0 auto;"> Postage Required </div>
---	--

Please note: Please return goods in a saleable condition and within 28 days of receiving your product(s). Please allow time for your return to reach the store. We reserve the right to refuse returns after the 28 day period. The returned goods are your responsibility until they are delivered to our returns department.